### **REPEAT ANALYSIS WORKSHEET PER DEPARTMENT/LOCATION**

Facility/ location name: Pe	F Week(s): 1 enrad Clinic M Week(s): 2 enrad North Clinic	Department: Mammography Month(s): 1,3,6,9 (1st Friday of 3, 6, 9, 12 month) Department: General X-ray Month(s): 1,3,6,9 (2nd Monday of 3, 6, 9, 12 month) Department: General X-ray Month(s): 1-12 (4th Friday of every month)
		1, 2, 3, 4, 5 - not all have 5, will use if applicable) Month(s): 1-12
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department:
Repeat schedule: Day(s):	Week(s):	Department: Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):
Facility/ location name:		Department:
Repeat schedule: Day(s):	Week(s):	Department: Month(s):
Facility/ location name:		Department:
Repeat schedule: Day(s):	Week(s):	Department: Month(s):
Facility/ location name:		Department: Month(s):
Repeat schedule: Day(s):	Week(s):	Month(s):

## **PROCESSOR INFORMATION WORKSHEET**

Sample: Processor name 1: Ma Serial number: 1212 Specify Alert Variable Specify Control Chart Schedule for Control ( Schedule for Fixer Re Schedule for Cleaning Scheduling: Day(s): M, T, W, Th	es: : steps: Chart: etention: g:	Medium density: Low density :9 I Day(s): M-F Wed Day(s): F Wed Day(s): W Wed	Penrad Clinic .10 Base plu Medium density: 1 ek(s): 1-5 Mor ek(s): 1-5 Mor ek(s): 3 Month(	us fog: .5 Densi 1 High density nth(s): 1 - 12 nth(s): 1 - 12 s): 2,8 (on Wed	th: Mammography ty difference: .10 :: 13 (every M-F) ( every Friday only) s the 3rd week in Feb&Aug)
Processor name:		Manufacturer:		Model num	oer :
Serial number:		Facility/location:		Department	
Specify Alert Variables:	Medium d	ensity:	Base plus fog:	Density diffe	rence:
Specify Control Chart steps:	l ow densi	tv: Mediun	n density: Hi	Density:	Base plus fog:
Schedule for Control Chart:	Dav(s):	We	ek(s):	Month(s):	
Schedule for Fixer Retention:	Day(s):	We	ek(s): ek(s): ek(s):	Month(s):	· · · · · · · · · · · · · · · · · · ·
Schedule for Cleaning:	Day(s):	We	ek(s):	Month(s):	
Schedule for Cleaning.	Day(3)	\\\	en(3).		
Processor name:		Manufacturer:		Model num	oer :
Serial number:		Facility/location		Department	t:
Specify Alert Variables:	Medium d	ensity:	Base plus fog:	Density diffe	
Specify Control Chart steps:					Base plus fog:
Schedule for Control Chart:			ek(s):		
Schedule for Fixer Retention:	Dav(s):	We	ek(s):	Month(s):	
Schedule for Cleaning:	Day(s):	We	ek(s): ek(s):	Month(s):	
eeneddie fer eledining.			un(u):		
Processor name:		Manufacturer:		Model num	oer :
Serial number:		Facility/location:		Departmen	t:
Specify Alert Variables:	Medium d	ensity:	Base plus fog:	Density diffe	
Specify Control Chart steps:					Base plus fog:
Schedule for Control Chart:	Dav(s):	, We	ek(s):	Month(s):	
Schedule for Fixer Retention:	Day(s):	We	ek(s):	Month(s):	
Schedule for Cleaning:	Dav(s):	We	ek(s):	Month(s):	
0			( )	_ () _	
Processor name:		Manufacturer:		Model num	oer :
Serial number:		Facility/location:		Departmen	
Specify Alert Variables:			Base plus fog:	Density diffe	
Specify Control Chart steps:	Low densi	ty: Mediun	n density: Hi	gh density:	Base plus fog:
Schedule for Control Chart:			ek(s):		
Schedule for Fixer Retention:	Dav(s):	We	ek(s):	Month(s):	
Schedule for Cleaning:	Dav(s):	We	ek(s):	Month(s):	
g.					
Processor name:		Manufacturer:		Model num	oer :
Serial number:		Facility/location:		Departmen	::
Specify Alert Variables:	Medium d	ensity:	Base plus fog:	Density diffe	erence:
Specify Control Chart steps:	Low densi	ty: Mediun	n density: Hi	gh density:	Base plus fog:
Schedule for Control Chart:	Day(s):	We	ek(s):	Month(s):	
Schedule for Fixer Retention:	Day(s):	We	ek(s):	Month(s):	
Schedule for Cleaning:	Day(s):	We	ek(s): ek(s):	Month(s):	

## **READING STATION INFORMATION WORKSHEET**

Sample: Reading station 1: Mam			0-4
		s): M Week(s): 1 Month(s): 2,10 (first Monday in Feb. & , 4, 5 - not all have 5, will use if applicable) Month(s): 1-12	
Reading station:	Location:	Department:	
Schedule for QC: Day(s):	Week(s):	Department: Month(s):	-
Reading station:	Location:	Department:	_
Schedule for QC: Day(s):	Week(s):	Department: Month(s):	
Reading station:	Location:	Department: Month(s):	_
Schedule for QC: Day(s):	Week(s):	Month(s):	
Reading station:	Location:	Department: Month(s):	_
Schedule for QC: Day(s):	Week(s):	Month(s):	
Reading station:	Location:	Department: Month(s):	_
Schedule for QC: Day(s):	Week(s):	Month(s):	
Reading station:	Location:	Department: Month(s):	-
Schedule for QC: Day(s):	Week(s):	Month(s):	
Reading station:	Location:	Department: Month(s):	-
Schedule for QC: Day(s):	vveek(s):	Month(s):	
Reading station:	Location:	Department:	-
Schedule for QC: Day(s):	vveek(s):	Wonth(s):	
Reading station:	Location:	Department: Month(s):	-
	Week(s)	Wohth(s)	
Reading station:	Location:	Department: Month(s):	-
	Week(3)	Wonth(3)	
Reading station:	Location:	Department: Month(s):	-
Concurre for QO. Day(S).	<i>week(3)</i>	wonu(o)	
Reading station:	Location:	Department: Month(s):	-
	VVCCN(S)		
Reading station:	Location:	Department: Month(s):	-
Someanie for QC. Day(3).			

# TRACKING/USER /PASSCODE/PRIVILEGES WORKSHEET

Sample:	User log in nam	ne: Mary Penrad	Pass	-code: 1996	Admin	privileges	: Yes			
	Last name: Per ID#: 123-23-32	nrad 34 QC Module Use	First er:Yes	name: Mary CE track: Yes	Middle Tech:ye	name: A es	DOB 12	2/12/1944		
If individu	ual is not a user	then specify not a user	and s	elect CE track onl	y then.	Users red	quire passw	ord to acc	cess s	ystem
User log	in name:	First_na _ QC User (yes/no):		User pass-code	e:	Middle	Admin privil	leges (ye	s/no):	
	ie		ine.							
ID#			(	JE track (yes/no):		Doctor		_ DOR _	/	_/
User log	in name:			User pass-code	e:		Admin privil	leges (ye:	s/no):	
Last nam	ne:	First na	me: _			Middle	e name:			
ID#		First_na _ QC User (yes/no):	(	CE track (yes/no):		Doctor	Tech	_ DOB _	_/	_/
l Iser Iog	in name:			lleer nase-cod	۵.		Admin privil	lagas (va	s/no).	
Last nam	n name	Firet na	mo.		c	Middle	name.	leges (ye	5/110).	
ID#	ie	First_na _ QC User (yes/no):	une(	CE track (ves/no):		Doctor	Tech	DOB	1	1
				( <b>)</b> /						
User log	in name:			User pass-code	e:		Admin privil	leges (ye	s/no):	
Last nam	ne:	First na	me:			Middle	name:	0 0	,	
ID#		First_na QC User (yes/no):	(	CE track (yes/no):		Doctor	Tech	_ DOB _	_/	_/
User loa	in name:			User pass-code	e:		Admin privil	leaes (ve	s/no):	
Last nam	ne:	First na	me:			Middle	name:	- 0 () -	/	
ID#		First_na _ QC User (yes/no):		CE track (yes/no):		Doctor	Tech	_ DOB _	_/	_/
User log	in name:	First_na _ QC User (yes/no):		User pass-code	e:		Admin privil	leges (ve	s/no):	
Last nam	ne:	First na	me:			Middle	name:	- 0 () -	/	
ID#		QC User (yes/no):	(	CE track (yes/no):		Doctor	Tech	DOB	1	1
		_ () /								_
User loa	in name:			User pass-code	e:		Admin privil	leaes (ve	s/no):	
Last nam	ne:	First na	me:			Middle	name:	- 3 () -		
ID#		First_na _ QC User (yes/no):	(	CE track (yes/no):		Doctor	Tech	_ DOB _	/	/
User loa	in name:			User pass-code	e:		Admin privil	leges (ve	s/no):	
Last nam	ne.	First na	me.		··	Middle	name.			
ID#		First_na QC User (yes/no):	(	CE track (yes/no):		Doctor	Tech	DOB	/	1
User loa	in name:			User pass-code	e:		Admin privil	leaes (ve	s/no):	
Last nam	ne.	First na	me.			Middle	name.			
ID#		First_na _ QC User (yes/no):	(	CE track (yes/no):		Doctor	Tech	_ DOB _	_/	/
		·- · ·	_					_		
l Iser Ioa	in name <sup>.</sup>			liser nass-code	<u>م</u> .		Admin privil	lenes (ve	s/no).	
Last nam	ווי וומוווט ופי	Firet na	me.		o	Middle	name.		5/110 /.	
ID#	····	First_na QC User (yes/no):	(	CE track (yes/no):		Doctor	Tech	DOB	/	/

## **IMAGING STATION INFORMATION WORKSHEET**

	Imaging Station 1: Serial number: 12' Specify Alert Varia Specify Phantom E Schedule for Visua	2 bles: 3ase Values:	Facility/locati Exposure Tir Fiber Count: Density Diffe Masses: 3	ion: Penrad Clin ne (%): 15 Ba 0.5 Speck C rence: 0.4Backe Exposure Time	ount: 0.5 Ma ground Density: 1 (mAs): 22	oc. with: Ma y: 0.1 De ss Count: 1 .5 Fibers: 4	ensity Difference: 0.05
	Schedule for Phan	tom QC: pression:	Day(s): F	Week(s): 1-5	Month(s): 1 - 1 Month(s): 2 8 (on	Z (ever Weds the 3	y Friday only) rd week in Feb&Aud)
Schedulir	ng: Day(s): M, T, W	, Th, F, S, Su	n Week(s): 1	, 2, 3, 4, 5 - not	all have 5, will us	e if applicab	le) Month(s): 1-12
Imaging S	Station:	Ma	inufacturer:		Model nu	mber :	Difference:
Serial nul	mper:	Exposure	Facility/locati	ION:	Depa	rtment:	Difference:
Specify A		Fiber Co	unt: Sr	eck Count:	Mass Count:		
Specify P	hantom Base Value	Maccoc	Lynos	uro limo (m/le)	•		
	for Visual QC:	Day(s):	W	eek(s):	Month(s): Month(s): Month(s):		_
	for Phantom QC:	Day(s):	W	eek(s):	Month(s):		_
Schedule	for Compression:	Day(s):	VV	еек(s):	Month(s):	<u> </u>	-
Imaging S	Station:	Ma	nufacturer:		Model nu	mber :	
Serial nui	mber:		Facility/locati	ion:	Depa	rtment:	D://
Specify A	lert Variables:	Exposure Fiber Co	i lime (%): unt: Sp	Deck Count:	Mass Count:	_ Density I	Difference:
	hantom Base Value	es: Density E Masses:	)ifference: Expos	Background sure Time (mAs)	Density:	Fibers:	
	for Visual QC:	Day(s):	W	eek(s): eek(s):	Month(s):		-
	for Phantom QC:	Day(s):	W	eek(s):	Month(s):		-
Schedule	for Compression:	Day(s):	VV	еек(s):	Month(s):		-
Imaging S	Station:	Ma	nufacturer:		Model nu	mber :	
Serial nui	mber: lert Variables:		Facility/locati	ion:	Depa	rtment:	D://
Specify A	lert Variables:	Exposure Fiber Co	i lime (%): unt: Sp	Deck Count:	Mass Count:	_ Density I	Difference:
Specify P	hantom Base Value	es: Density E	)ifference:	Background sure Time (mAs)	Density:	Fibers:	_Specks :
Schedule	for Visual QC:	Dav(s):	Lxpus W	eek(s):	Month(s):	· · · · · · · · · · · · ·	
	for Phantom QC:	Day(s):	W	eek(s):	Month(s):		-
Schedule	for Compression:	Day(s):	W	eek(s):	Month(s):		-
Imaging 9	Station:	Ma	nufacturer:		Model nu	mher ·	
Serial nu	mber:	Wit	Facility/locati	ion:	Depa	rtment:	
Specify A	lert Variables:	Exposure	: Time (%):	Backgro	ound Density:	Density I	Difference:
. ,	hantom Base Value	Fiber Co	unt:´ Sp	beck Count:	Mass Ćount:		
Specify P	hantom Base Value	es: Density E	)ifference:	Background sure Time (mAs)	Density:	Fibers:	_Specks :
Schedule	for Visual QC:			eek(s):		· · · · · · · · · · · · · · · · · · ·	
	for Phantom QC:	Day(s):	Ŵ	eek(s):	Month(s):	· · · · · · · · · · · ·	-
	for Compression:	Day(s):	W	eek(s): eek(s):	Month(s):		-

#### **CASSETTE INFORMATION AND QC SCHEDULE WORKSHEET**

Sample:	Cassette #:12100690001	Facility/loca	ation: Penrad Clin	ic Department: Mam	mography
	Schedule for Cleaning:	Day(s): M-F	Week(s): 1-5	Month(s): 1 - 12	(every M-F)
	Schedule for screen contact test	t: Day(s): F	Week(s): 1-5	5 Month(s): 1 - 12	(every Friday only)

Scheduling: Day(s): M, T, W, Th, F, S, Sun Week(s): 1, 2, 3, 4, 5 - not all have 5 (will use if applicable) Month(s): 1-12 It is recommend that the following cassette numbering system be implemented to identify cassettes: The first 4 numbers are the size of the cassette (example: 1824, 2430) the next 4 numbers are the month and the date of first service (example: 0699 - 6th month, 99th year), the last 4 numbers are the serial number of the cassette (example: 0001, 0002, ..) This allows rapid identification of cassettes for cleaning and SCT and allows facilities to identify the life cycle of a cassette and allow replacement cassettes to have the same serial number (last 4 numbers of cassette number).

Cassette #:	Facility/location:		Department:
Cassette #: Schedule for Cleaning:	Day(s):	Week(s):	Department: Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department:
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department: Month(s):
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department:
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Department: Month(s): Month(s):
Cassette #:	Facility/location:		Department:
Schedule for Cleaning:	Day(s):	Week(s):	Department: Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department: Month(s):
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department: Month(s):
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department: Month(s):
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department: Month(s):
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department:
Schedule for Cleaning:	Day(s):	Week(s):	Department: Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):
Cassette #:	Facility/location:		Department:
Schedule for Cleaning:	Day(s):	Week(s):	Department: Month(s):
Schedule for screen contact test:	Day(s):	Week(s):	Month(s):

## DARKROOM QC SCHEDULE WORKSHEET

Schedule for Fog	aning: Day(s): M-F We g: Day(s): F	eek(s): 1-5 Mont Week(s): 1-5 N	epartment: Mammography th(s): 1 - 12 (every M-F) lonth(s): 1 - 12 (every Friday only) have 5, will use if applicable) Month(s): 1-12
Darkroom:	Facility/location		Department:
Schedule for Cleaning:	Dav(s).	. Week(s):	_ Department: Month(s):
Schedule for Fog:	Day(s):	Week(s):	Month(s):
Concoure for r og.	Duy(0).	Week(0).	
Darkroom:	Facility/location		Department <sup>.</sup>
Schedule for Cleaning:	Dav(s):	Week(s) <sup>.</sup>	_ Department: Month(s):
Schedule for Fog:	Day(s):	Week(s):	Month(s):
Schedule for Fog.	Day(3).	week(3).	
Darkroom:	Facility/location	:	_ Department:
Schedule for Cleaning:	Day(s): Day(s):	Week(s):	Month(s):
Schedule for Fog:	Dav(s):	Week(s):	Month(s):
Ŭ			
Darkroom:	Facility/location	:	Department:
Schedule for Cleaning:	Day(s):	Week(s):	_ Department: Month(s):
Schedule for Fog:	Day(s):	Week(s):	Month(s):
5		()	
Darkroom:	Facility/location	:	_ Department:
Schedule for Cleaning:	Day(s):	Week(s):	Month(s):
Schedule for Fog:	Day(s):	Week(s):	Month(s):
Darkroom:	Facility/location	:	_ Department:
Schedule for Cleaning:	Day(s): Day(s):	Week(s):	Month(s):
Schedule for Fog:	Day(s):	Week(s):	Month(s):
-			
Darkroom:	Facility/location	:	_ Department:
Schedule for Cleaning:		Week(s):	Month(s):
Schedule for Fog:	Day(s):	Week(s):	Month(s):
Darkroom:	Facility/location	:	Department:
Schedule for Cleaning:	Day(s):	Week(s):	_ Department: Month(s):
Schedule for Fog:	Day(s):	Week(s):	Month(s):
-			